

**KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
MINUTES**

February 11, 2016

A regular meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Office of Occupations and Professions in Frankfort, KY on February 11, 2016.

MEMBERS PRESENT

Kevin Priddy, Chair
Camille Skubik-Peplaski
Scott DeBurger
Sheila Levy
Laura Strickland

OCCUPATIONS AND PROFESSIONS STAFF

Jennifer Hutcherson, Board Administrator
Robin Vick, Administrative Section Supervisor

OTHERS

Michael Head, Office of the Attorney General
Stacy Grider, KOTA

MEMBERS ABSENT

Rhonda Tapp Edwards
Thomas Miller

Mr. Kevin Priddy, Chair, called the meeting to order at 1:12 pm.

Consent agenda - Minutes, Monthly Financial Report and Legal Fees

Minutes of the January 14, 2016 meeting, financial report for January 2016 and legal fees for December 2015 were presented for the Board's review. Ms. Skubik-Peplaski made a motion to approve the consent agenda as presented. The motion, seconded by Ms. Strickland, carried.

O&P Report

Ms. Vick reported that O&P is currently without a director.

Board Attorney's Report

Mr. Head stated that he is waiting on approval of his written opinion on the board's exposure to liability and insurance coverage. Once approved, he will share it with the board. In the meantime, Mr. Head stated that he is giving the board cover to look into the possibility of antitrust insurance as a board expense.

Pending Complaints

2014-04: Ms. Strickland made a motion to consider the disciplinary action in this case a private reprimand. The motion, seconded by Ms. Skubik-Peplaski, carried.

2014-06: Under Investigation

2015-01: Mr. DeBurger made a motion to dismiss this complaint. The motion, seconded by Ms. Skubik-Peplaski, carried.

2015-02: Pending receipt of settlement agreement

Old Business

The board discussed the telehealth regulation. Ms. Strickland will send the documents to Ms. Hutcherson to be discussed at the March board meeting.

Ms. Skubik-Peplaski made a motion to authorize a board member to identify an insurance agent who is willing to consider writing a policy to protect and indemnify individual board members from anti-trust exposure and liability, and report back to the board. The motion was seconded by Ms. Levy, and it carried.

New Business

The board discussed a new board member orientation packet that was used in the past. Ms. Hutcherson will include the packet in the board meeting materials for March and it will be further discussed then.

Mr. Priddy will be attending legislation day on March 8th to speak about the board member duties and responsibilities and the difference between KBLOT and KOTA. Mr. DeBurger made a motion to approve travel expenses and per diem for Mr. Priddy. The motion, seconded by Ms. Skubik-Peplaski, carried.

The board discussed an email from graduate students requesting that the board send out an invitation to participate in a survey to all KBLOT licensees. The board advised Ms. Hutcherson to respond to the email that they may purchase a mailing list and contact licensees directly through their mailing address.

Ms. Skubik-Peplaski will be going to the KOTA student conference on March 5th. Ms. Skubik-Peplaski will be going to Brown Mackie College Northern Kentucky to be a guest speaker to the OTA program on March 17th. Ms. Skubik-Peplaski will also be going to Eastern Kentucky University to create a video presentation for use at the school. Ms. Strickland made a motion to approve travel expenses and per diem for Ms. Skubik-Peplaski. The motion, seconded by Mr. DeBurger, carried.

Applications Review

The following applications for licensure were reviewed and recommended for approval by the application committee. A motion was made by Mr. DeBurger to approve the applications as reviewed. The motion, seconded by Ms. Skubik-Peplaski, carried.

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|-------------------------|-------------------------|
| • Rosa Blaylock - OT | • Whitley Edge - OT |
| • Norma Proffitt - OT | • Kristen Galloway - OT |
| • Miranda Kline - OT | • Ashley Sutton - OTA |
| • Bethany Davis - OTA | • Sherri Hurt - OTA |
| • Elizabeth May - OTA | • Kyle Marcum - OT |
| • Alicia Smith - OTA | • Jamie Whitehead - OTA |
| • Chelsea Crawford - OT | • Laura Ross - OT |

A motion was made by Ms. Skubik-Peplaski to accept the recommendation of the continuing education application review committee. The motion, seconded by Ms. Strickland, carried.

A motion was made by Mr. DeBurger to approve the Supervision Audits as presented. The motion, seconded by Ms. Strickland, carried.

- Carolyn Shilot

A motion was made by Ms. Skubik-Peplaski to approve the DPAM applications as presented. The motion, seconded by Mr. DeBurger, carried.

- Donna Calhoun
- Kimberlee Collins
- Danielle Luther
- Amanda Maxie
- Kristina Moran
- Valerie Simmons

Assignments for Next Meeting – March 10, 2016

- Mr. Head
 1. Written opinion on the board's exposure to liability and insurance coverage
- Ms. Hutcherson
 1. Dismissal letter for complaint 2015-01
- Ms. Strickland
 1. Identify an insurance agent who is willing to consider writing a policy to protect and indemnify individual board members from anti-trust exposure and liability, and report back to the board.
 2. Send telehealth documents to Ms. Hutcherson

Approval of Travel and Per Diem

A motion was made by Ms. Skubik-Peplaski to approve travel and per-diem for today's meeting. The motion, seconded by Ms. Strickland, carried.

Adjournment

With no further business to discuss the meeting was adjourned at 2:30 pm.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 1:00 p.m. on Thursday, March 10 at the Office of Occupations and Professions.